

## RULES AND GUIDELINES

Dance Manitoba would like to remind all participants that the Provincial Dance Festival is open to all ages and as such, choreography and accompaniment selections should respect the family nature of our audience. **ENTRY FEES** - Solo - \$17.00 per dancer, Duo - \$14.00 per dancer, Trio - \$14.00 per dancer, Small Group - \$13.00 per dancer, Large Group - \$12.00 per dancer, Line Group - \$12.00 per dancer Production Number - \$11.00 per dancer, Workshop Fee - \$10.00 per dancer.

**Note:** Entries in Student Choreography will be treated as solo entries, regardless of the number of performers, as it is the work of the choreographer that is adjudicated. Entry fees are to be paid by cheque or money order payable to "Dance Manitoba Inc.", and must be submitted with the entry form(s). You are required to write only one cheque per school/group to cover the cost of all of your entries. There will be NO REFUNDS ON WITHDRAWALS OR CANCELLATIONS.

**1. ENTRY** - The festival is open to all residents of Manitoba. Non-Manitoba residents may enter as "special entries" and are not eligible for Scholarships or Adjudicator's Group Choice. One entry form must be fully completed for each dance entry and signed to certify that all information is true and correct. If requested to do so, entrants must provide proof of age to the Executive Director to verify information on the entry form.

**2. REGULAR VS SPECIAL ENTRIES** - All entries receive adjudication. **REGULAR ENTRIES** - Regular entries are those entries in which a performance receives; an adjudication, an award, are eligible for either a scholarship or Adjudicator's Group Choice selection, may be eligible to perform in the Gala Concert. **SPECIAL ENTRIES** Special entries are those entries in which the following categories are not eligible for Scholarships or Adjudicator's Group Choice. Special entries are; Production Numbers, 20 Years and Over. Novice Entries - Novice entries will receive and award based on their Novice status. This classification is an option for dancers with either 3 years or fewer of dance training or for dancers who are not training at the expected levels for their age classification. **Student Choreography** - Student Choreography entries will receive adjudication only, focusing on the choreography, allowing dancers the opportunity to be creative, increase their awareness of movement, and to improve skills with music selection and interpretation. Scheduling of Student Choreography pieces will be entered under corresponding disciplines. (Example: A student-choreographed ballet piece will be entered in the Ballet discipline.) Choreographers should be available, on-stage to receive the verbal adjudication after the piece has been performed. NB: It is possible to simultaneously enter the same piece as both a special Student Choreography entry and also in a corresponding regular category. (I.e. the same piece can be entered in both Ballet Solo, 15years and under and Ballet Student Choreography, 15 years and under.)

**3. CHOREOGRAPHY** - Any entry displaying choreography considered lewd or offensive to a family audience will not be permitted to continue with their performance and will be disqualified immediately.

**4. DISCIPLINES** - Dance Manitoba strongly recommends that age appropriate music and costuming be used for all performance pieces. **BALLET** - From classical to contemporary ballet, this specific dance form is based on the traditional techniques and elements defined by the terminology of classical ballet. Without a specific story line, placement, line and musicality play important roles. **BALLET POINTE** - A more advanced stage of classical ballet for female dancers where the dance is performed en pointe. Correct pointe dance requires lengthy training and conditioning and is not recommended for entrants under the age of twelve (12) years. **DEMI-CHARACTER** - Using the vocabulary of classical ballet, this dance form tells a story. The dancer is representing a specific character throughout and may use theatrical mime within the dance. Demi-Character may be danced on pointe or demi-pointe. (Examples: Little Red Riding Hood from Sleeping Beauty, Mouse King from Nutcracker). **CHARACTER** - Based on the traditional dances of a region or country interpreted within a ballet setting (Examples: Mazurka from Swan Lake). **INTER-**

**PRETATIVE** - Based on traditional techniques and elements defined by the terminology of classical ballet, Interpretative would include neo-classical, contemporary, and lyrical, and would interpret a mood, emotion or element (i.e.: wind, fire, water). **HIP HOP** - A dance form that is a component of the Hip Hop cultural movement that began among African American in New York City in the early 1970's. Hip Hop is expressed through movements that are strong, energetic, grounded and rhythmic, incorporating various forms of dance such as; breaking, popping and locking. **JAZZ** - Traditional jazz dance is based in the early American jazz years and has been influenced by the African and American culture. This dance form parallels classical technique, which can be seen in many of its movements, and can include Street jazz, Stylized jazz, Contemporary Jazz and themed pieces. **LYRICAL JAZZ** - A form of Jazz dance based in jazz technique, complimented by a strong classical or modern technique as well. The movements are flowing and lyrical in nature and the body is supple and fluid. **MODERN** - A dance form based on the principles of modern techniques that incorporate space, force, weight and time. Modern may draw on the influences of recognized techniques of Graham, Limon and Cunningham. **MUSICAL THEATRE** - A combination of dance, drama and live vocals. A balance of the three must be shown throughout the performance. Material may be drawn from Broadway musicals, movies, or may be original creations. Lip sync is not acceptable. Voiceovers on soundtracks are not acceptable. Both the "TITLE" of the piece and the "SOURCE" must be provided for all Musical Theatre entries. **NATIONAL** - A dance form of specific style, based on the traditions and cultures of a country, geographic region, or ethnic group. **OPEN** - Reminiscent of the Vaudeville stage, this discipline can combine dance forms, drama and song in non-traditional or traditional ways. Dance is not necessarily the main focus of an Open entry, however it is used within the performance equally with the other disciplines being used. Examples that may be included in the Open discipline are: Dance pieces that incorporate the unique movement characteristics of identifiable characters. Non-categorized dance forms (i.e. ballroom dance, Bollywood), Multi-media dance, Interdisciplinary dance. **TAP** - A dance form using musical rhythms executed in shoes with metal taps on, coordinating with head, body and arm movements.

**5. CLASSIFICATIONS** - Solo: 1 dancer, Duo: 2 dancers, Trio: 3 dancers, Small Group: 4 to 7 dancer, Large Group: 8 to 15 dancers, Line Group: 16 to 25 Dancers, Production Number: 26 or more dancers.

**6. AGE CATEGORIES** - In solo classes, age will be determined by the age of the participant as of January 1, 2009. In all other classes, age will be determined by the average age of the participants as of January 1, 2009. A group with an average age of 9.4 would be in the 9 years & under category. A group with an average age of 9.5 would be in the 11 years & under category. A birth certificate or other identification verifying age may be required to verify the age of a performer at the request of Dance Manitoba. 7 years & under, 9 years & under, 11 years & under, 13 years & under, 15 years & under, 17 years & under, 19 years & under, 20 years & over (special category) **Multigenerational** - an entry where the range in age from the youngest to the oldest dancers is equal to or greater than 10 years.

**7. NUMBER OF ENTRIES ALLOWED PER AGE CATEGORY AND CLASS** - A participant may enter only once in an age category and class for a particular discipline (Example: A dancer may enter once in Jazz Small Group 13 yrs. & under, and once in Jazz Small Group 15 yrs. & under).

**8. TIME LIMITS** - Please Note: Performances do not have to use the maximum amount of time. Maximum time limits are: Solo: 1.5 minutes to 3 minutes, Duo: 1.5 minutes to 3 minutes, Trio: 1.5 minutes to 3 minutes Small group: 4 minutes, Large group: 6 minutes, Line Group: 6 minutes, Production number: 12 minutes. Timing starts at the commencement of the music OR the performers' movement on stage, which ever comes first. If the piece is an on-stage start, the Stage Manager must be informed at check-in. Timing will begin based on their cue. Any pre-setting of prop(s) must be set as if in a blackout. If the pre-set is performed, then it would be included within the maximum time limit.

**9. ENTRANCES** - All performers must enter the stage from the wings. No theatre seating / orchestra pit entrances allowed. **REMINDER** - When rehearsing in studio, please be aware that when you are in the theatre there will be a scrim and wings. All entrances, exits and crossovers' should be rehearsed as such.

**10. LYRICS AND MUSIC ACCOMPANIMENT** - **LYRICS** - Lyrics, live or recorded that are; Defamatory in nature, Racist, Sexist, or otherwise offensive to a family audience are not permitted. Five marks will be deducted from the entries final award for ANY inappropriate language and or content. The Executive Director's decision will be final and the entry will not be eligible for scholarship or Adjudicator's Group Choice and automatically excluded from the Gala Concert. **LIVE ACCOMPANIMENT** - Use of live accompaniment must be clearly marked on your Dance Manitoba entry form. One accompanist per performance. Accompanists other than pianists may be refused at the discretion of the Executive Director of Dance Manitoba. All accompanists will play from the wings and have the same stand by call as the performers. A piano will be available in the wings for all disciplines. If the accompanist is required to be on stage during the performance, the accompanist is considered as a performer and the entry should reflect that in the category selected. (Example: A solo dancer, with a flutist on stage would be entered as an Open duo). **RECORDED ACCOMPANIMENT** - Audiocassettes and CD's are permitted. It is strongly recommended to have two copies; a performance copy and a rehearsal copy. Recorded music must be: Of CLEAR and of HIGH QUALITY and recorded at reasonable recording levels Submitted to the stage management 30 minutes prior to the start of their session. If music is late, one point will be deducted from the entry's final mark. **LABELLING MUSIC** - Clearly marked with; The session number, Title of piece, Age category, discipline, classification, School/Studio/group name. Example: *Session 42/All That Jazz/Musical Theatre Solo 17 and under/XYZ Dance Academy*. Do not use masking tape as it can jam the sound equipment. If reusing the same recording for multiple sessions, the recording must be properly re-labelled. Cassettes: - The music selection must be at the beginning of the tape. No other music should be on the cassette. Use a separate audiocassette for each entry. Tapes must be cued and ready to play when handed to Stage Management. CD's: - Burned CD's are acceptable, but as not all brands of CD's may be compatible with the sound equipment of the theatre, a back up cassette on hand is recommended. In the event a burned CD will not playback, the cassette will be played from equipment in the wings. The sound technician WILL NOT be responsible for cues or fades of music. Recorded music will be available for pick up at the music table throughout the festival. Any recordings that is not picked by the end festival will be discarded.

**11. COSTUMING** - Costuming is optional. Costuming must be age appropriate Powder based materials are not permitted. **COSTUME CHANGES** - Any piece incorporating a costume change in the choreography MUST provide one supervisor and a maximum of two others to collect, manage and control the placement of costume pieces before and after they are being worn to ensure safety in the wings and backstage at all times. Throwing costumes pieces into the wings is NOT permitted A minimum of a body liner of bodysuit MUST be worn at all times in the backstage and onstage areas, No resin allowed onstage Tap shoes are to be worn ONLY DURING PERFORMANCES Contravention of the costume rules will result in a deduction of 5 marks for each instance and the entry will not be eligible for scholarship or group choice awards and automatically be excluded from the Gala Concert. Example: If a group piece with 5 dancers all use baby powder, their final mark will be deducted 5 marks per dancer, for a total deduction of 25 marks.

**12. PROPS & SCENERY** - Scenery is not permitted. Any item that stays stationary and does not move in space is considered a piece of scenery. All props MUST be approved by the Executive Director of Dance Manitoba prior to the commencement of the Festival. Last minute props will not be approved. All props MUST be assembled (if required) prior to arriving at the theatre Props are NOT allowed to be to the

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backstage / dressing room areas with the use of the elevator All props MUST be carried in an out of the theatre, on and off stage by the dancers using the props. This is to ensure that all props can be handled and managed in a safely manner. Props MUST be handled safely at all times If using a prop that has a pointy/sharp edge(s) or point(s), please rehearse holding those props with the point end down when backstage and when going on and off stage No glassware or powder based props will be permitted Props are NOT allowed to be stored ANYWHERE in the theatre pre and/or post performance. They must be removed IMMEDIATELY post performance session. Props will not be provided by Dance Manitoba or the venue. NO EXCEPTIONS. Any prop pre-approved in principle but deemed unsafe for performance at the time of performance will not be allowed Stage Proofing Props - Props such as chairs, stools, must have floor protectors on the bottom. Any prop that has glass must be removed (Example: If using magnifying glasses, make sure the lens is removed or is made of plastic) All containers MUST be empty. Folding chairs are not recommended due to safety concerns but may be approved provided participants are aware that they use them at their own risk. Failure to abide by the rules governing props will result in the piece not being performed.

**13. REPLACEMENT / NUMBER OF DANCERS** - Entries must have the required number of dancers to meet their selected classification or they will not be eligible for scholarships or Adjudicator's Group Choice. **LOSS OF A DANCER DUE TO INJURY OR ILLNESS** - Should an entry be missing a dancer due to injury or illness at the time of performance and does not change the classification, there will not be any change on how it is adjudicated or its eligibility status. Should the loss of a dancer at the time of performance change the original entry it will not be eligible for Adjudicator's Group Choice or scholarships. Example: A small group becoming a TRIO is still performed at the scheduled time, and will be adjudicated as a SMALL GROUP. It will not be eligible for Adjudicator's Choice, nor is it eligible for a scholarship as it was originally entered as a SMALL GROUP. **REPLACING A DANCER** Should a dancer or teacher need to replace a dancer, s/he may do so. If the replacement dancer affects the standing of the original entry (Example: Average age), it will not be eligible for scholarships or Adjudicator's Group Choice. **TIME LIMITS** - Time Limits apply to the original entry. Example: A LARGE GROUP performed with less than 8 dancers will be allowed the maximum amount of time for a LARGE GROUP as a courtesy, but will not be eligible for Adjudicator's Group Choice. **REPEATING A PERFORMANCE** Repeat performances will be allowed only at the discretion of the adjudicator.

**14. STANDBY TIME AND DRESSING ROOMS** - Standby time is one half hour (30 minutes) to the commencement of the scheduled session Teachers / representatives are to report to Stage Management at the standby time. Due to restrictions on space availability dressing rooms may not be available until the standby time. Once the standby time has commenced, performers are to remain in the dressing room areas until Stage Management calls them to the backstage area.

**15. LIGHTING AND CURTAINS - LIGHTING** - Consists of a general white wash. The use of special equipment and lighting changes is not permitted. **CURTAINS** - Curtains will remain open at all times.

**16. - ADJUDICATION OF ENTRIES** - Each entry will receive written, verbal and recorded adjudication to assist in the further development of the performers dance technique. Verbal adjudications take place with dancers on stage and will follow an ABA format. Student Choreography entries will have the choreographer and the performers on stage Adjudication sheets will be ready for pick up throughout the festival Teacher's are the only individuals who may pick up the adjudication forms, and must have their Teacher's Card, NO EXCEPTIONS. Recorded adjudications will be mailed directly to each studio/group within a couple of weeks of the festival Dance Manitoba strongly encourages the teachers to listen to the recorded adjudication first.

**17. AWARD, SCHOLARSHIP AND ADJUDICATOR'S GROUP CHOICE ALLOCATIONS** - The adjudicators are responsible for

all decisions regarding award allocation, Scholarship allocation, and the Adjudicator's Group Choice. The decisions of the adjudicators are final. Scholarships and Adjudicator's Group Choices do not necessarily reflect the highest marks given. **AWARDS** - There are six levels of awards, these will correspond to the adjudicator's marks of: Gold-Honours 96 - 100, Gold 90 - 95, High Silver 86 - 89, Silver 80-85, Bronze 70-79, Merit 00 - 69. There is no limit to the number of awards that adjudicators may give in any class. Special categories where awards are given, the awards will take into account their special status **SCHOLARSHIPS** - Scholarships will be awarded to Solos, Duos and Trios The adjudicator selects scholarship recipients based on the performers presented during the Festival sessions for each discipline. Scholarships are awarded to those whose talent, skill and appreciation for their art form was most evident to the adjudicator. The piece must have been entered as a Solo, Duo or Trio and have enough performers at the time of the performance in its scheduled session to qualify. (See "Number of Dancers"). Scholarships are intended for the recipients' continued dance studies Six scholarships will be awarded per discipline; Three scholarships will be awarded to a solo, duo, or trio 13 years old or younger Three scholarships will be awarded to a solo, duo, or trio 14 years old or older. A scholarship awarded to a duo or trio will be evenly divided between the performers Age categories 20 years and over and Multigenerational entries are not eligible for scholarships Gala Concert Performance. The adjudicator will choose one Junior and one Senior scholarship recipient per discipline to perform at the Gala Concert All scholarship recipients will be present at the opening of the Gala Concert for the scholarship presentation. **ADJUDICATOR'S GROUP CHOICE** - Adjudicator's Group Choice will be selected from Small, Large, and Line Groups. The piece must have been entered as a Small, Large, or Line Group and have enough dancers at the time of the performance in its scheduled session to qualify. (See "Number of Dancers") Production Numbers and 20 years and over entries are not eligible for Adjudicator's Group Choice.

**18. FESTIVAL GALA CONCERT** - The Festival Gala Concert will serve as the closing ceremony of the Provincial Dance Festival. The Gala will be representative of the participation throughout the Festival. All participating schools and groups may be eligible for participation in the Gala. The Gala programme will consist of the following: Scholarship recipients \*Note that only one scholarship recipient per discipline will perform at the Gala (see "Scholarships") Adjudicator's Group Choices Schools/Groups that have not been selected for an Adjudicator's Group Choice may enter a Small, Large or Line Group piece Admission to the Gala Concert is by paid admission for all. Performers in the Gala Concert may watch portions of the show they are not involved in provided seating is still available and has not been allocated to paying audience.

**CONDUCT OF PARTICIPANTS AND AUDIENCE MEMBERS** Disorderly participants will be disqualified from the Provincial Dance Festival. All participants must read and adhere to the Code of Etiquette For Festival Participants. Failure to abide by the Code of Etiquette may result in the performer and/or the performer's school/studio being disqualified from further participation. Audience members not abiding by the Code of Etiquette or in contravention of any of the Rules and Guidelines pertaining to the Festival will be asked to leave the premises immediately and may be barred from future attendance at Festival events.

**DRESSING ROOMS AND ACCESS TO BACKSTAGE** - Dressing rooms and washrooms are available for all participants Dressing room assignments will be posted at the registration table, the Green Room and on all dressing room doors Only those participants with a Performer, Teacher or Chaperone card will be allowed in the dressing room/backstage areas One supervisor (teacher or chaperone) over the age of 18, must be present in the backstage areas to supervise and to provide cues to Stage Management and to be on hand should any situation arise with respect to the performer(s). Participants are required to clean their dressing rooms following their performances. Failure to do so will result in a loss of dressing room privileges. To keep backstage traffic to a minimum and to ensure everyone's safety, only teachers and designated chaperones (maximum 2 additional chaperones to

assist with costume changes) will be permitted in the wings. Dance Manitoba or theatre staff will distribute Chaperone cards at the festival. Chaperone cards will be mailed directly to the studio(s)/groups. It is the responsibility of the studio director/owner to distribute their own chaperone cards. Dance Manitoba will not be responsible for injury or loss of money or valuables. Smoking is not permitted anywhere in the theatre. See Code of Etiquette for further guidelines.

**ENTRY TO THE THEATRE DURING FESTIVAL SESSIONS** - To respect theatre etiquette, and to be courteous to all present, audience members and all participants are to enter and exit the auditorium ONLY when the auditorium doors ARE OPENED by the festival staff and or volunteers. Teachers and dancers must have their registration card at all times in order to enter the theatre during regular sessions. Anyone without a dancer or teacher card who wishes to observe the sessions must pay an admission fee. Visual recording of Festival sessions and the Festival Gala by any recording devices or photography is not permitted. As the festival is a public event, Dance Manitoba can not police the use of individual camera/recording devices. This policy is in place to provide a safe environment for all of the performers. Anyone found in the theatre during the sessions or the Gala with the above equipment will be asked to relinquish their equipment to the Festival staff or volunteer ushers. Equipment will be kept in a locked area to be returned upon exiting the theatre premises. Anyone refusing to relinquish equipment will be asked to leave the theatre immediately.

**PROGRAM ORDER** - The program will normally proceed as outlined in the printed festival programme. However, Dance Manitoba reserves the right to alter the order of the program if necessary to accommodate unforeseen circumstances.

**REHEARSAL - KOROL STUDIO** Rehearsing onstage is not permitted. The Korol Studio is open to all Festival participants. No official schedule for the rehearsal room is provided, and no group may "reserve" the Korol Studio. All performers are asked to work co-operatively with one another in order that all may access the hall as needed. Any group failing to do so may have their Rehearsal Hall privileges revoked. The Korol Studio may be used for the workshops and the studio will not be available for rehearsals during those times.

**STAGE SIZE:** Pantages Playhouse Theatre - 26' X 35'. Curtains will remain open between performances.

**WORKSHOPS** - All attempts are made to present workshops in Ballet, Modern, Hip Hop, Jazz and Lyrical, Musical Theatre and Tap. Age categories for workshops are Junior (9 - 13), and Senior (14 and over) Workshops will be 90 minutes in length. Workshops will be \$10.00 per dancer. Dance Manitoba individual and youth members receive \$2 off the \$10.00 workshop fee, a valid Dance Manitoba card must be presented. No 'reserving' spots for workshops, participants MUST pay at time of registration. Participants who have registered for two workshops may register for a third workshop at no charge. Holders of Festival day-passes and week-passes may be free to observe, at the discretion of the Clinician. Additional workshops may be arranged only if a minimum of 10 students have registered in advance.

**VOLUNTEERS** - Each school/group is expected to provide one volunteer for a volunteer shift for each "block" of entries. A block is defined as "1 to 5 entries". The volunteer shift will be four hours in duration, minimum. Any school/studio not meeting their requirement or volunteer shifts will be assessed an administrative fee of \$30/volunteer missing. Schools/studios who need to be levied this fee in multiple years may be refused participation in subsequent Festivals, as determined by the Board of Directors, Dance Manitoba.

**INSTRUCTIONS FOR ALL PERFORMERS WILL BE SENT DIRECTLY TO THE DIRECTOR/OWNER/CONTACT PERSON AFTER ENTRY FORMS HAVE BEEN PROCESSED.**

**DEADLINE FOR ENTRIES IS MARCH 6, 2009**