

Dance Manitoba would like to remind all participants that the Manitoba Provincial Dance Festival is open to participants of all ages and as such, choreography, costuming and accompaniment selections should respect the family nature of a family audience.

### **STAGE SIZE**

- Pantages Playhouse Theatre – 26'x35'
- Curtains will remain open at all times
- No rehearsals are allowed on stage

### **RULES AND GUIDELINES**

#### **ENTRY FEES PER DANCER**

Solo - \$18.00	Duo - \$15.00	Trio - \$15.00
Small Group - \$14.00	Large and Line Group - \$13.00	
Production Number - \$12.00	Workshop Fee - \$10.00	

*Student Choreography* entries will be treated as a solo entry, regardless of the number of performers, as it is the work of the choreographer that is being adjudicated.

### **PAYMENT**

Entry fees are to be paid in full by cheque or money order payable to "Dance Manitoba Inc.". Please submit one cheque per school/group.

**THERE WILL BE NO REFUNDS, WITHDRAWALS OR CANCELLATIONS.**

### **DEFINITION OF AN ENTRY**

The Manitoba Provincial Dance Festival is open to all residents of Manitoba

- Non-Manitoba residents may enter as a "special entry" and will not be eligible for scholarships or adjudicator's group choice.
- One entry form must be fully completed for each dance entry and signed to certify that all of the information is true and correct.
- If requested by the Executive Director, entrants may require proof of age to verify information on the entry form.

### **DIFFERENT CATEGORIES OF AN ENTRY**

#### **REGULAR ENTRIES**

Regular entries are those entries in which a performance receives;

- An adjudication
- An award
- Solos, duos or trios within the age categories of 7 & under to 19 & under are eligible for scholarship selection
- Small, Large or Line groups within the age categories of 7 & under to 19 & under, and Multigenerational entries are eligible for Adjudicator's Group Choice selection
- May be eligible to perform in the Gala Concert

#### **SPECIAL ENTRIES**

Special entries are those entries in which the following categories are not eligible for Scholarship selections or Adjudicator's Group Choice. Special entries are;

- Production Numbers
- Age categories of 25 & under, and 26 & over
- Non-Manitoban residents
- Novice Category – A novice entry is to assist the dancer in the process of gaining performance experience on stage and is to act as an introduction to regular participation in the festival. This

classification is an option for dancers with either 3 years or fewer of dance training, or for dancers who are not training at the general expected levels for their age classification.

- Student Choreography – Student Choreography entries will receive adjudication only. The adjudicator will be focusing on the choreography, costume selection, music selection and all other aspects that go along with creating a performance piece. Choreographers must be available on-stage to receive the adjudication.

*It is possible to enter the same piece as a Student Choreography entry and a Regular Entry. If doing so, the non student choreography entry would be adjudicated as a regular entry.*

### **CHOREOGRAPHY AND LYRICS**

It is strongly recommended that age appropriate choreography, costuming and music be used for all performance pieces.

**CHOREOGRAPHY** - Any entry displaying choreography lewd or offensive will be disqualified immediately. The entry may be stopped mid performance, and may also not be permitted to resume the performance. PLEASE respect the family nature of the audience.

**LYRICS**, live or recorded that are;

- Defamatory in nature
- Racist
- Sexist
- Or otherwise offensive to a family audience are NOT permitted

Five marks will be deducted from the final mark for ANY inappropriate language or content. The Executive Director's decision will be final and the entry will not be eligible for scholarship or Adjudicator's Group Choice and automatically excluded from the Gala Concert.

### **DISCIPLINES**

**BALLET** – From classical to contemporary ballet; this dance form is based on the traditional techniques and elements defined by the terminology of classical ballet. Without a specific story line, placement, line and musicality play important roles in this discipline.

**BALLET POINTE** – An advanced stage of classical ballet for female dancers performed on pointe. Pointe work requires lengthy training and conditioning and is not recommended for entrants under the age of twelve (12) years.

**DEMI-CHARACTER** – Using the vocabulary of classical ballet, demi-character tells a story. The dancer is representing a specific character throughout the performance piece and use theatrical mime within the dance. Demi-character may be danced en pointe or demi-pointe. Examples of a demi-character entry: Little Red Riding Hood from Sleeping Beauty, the Mouse King from the Nutcracker.

**CHARACTER** – Based on the traditional dances of a region or a country interpreted within a ballet setting. Examples of a character entry: Mazurka from Swan Lake.

**INTERPRETATIVE** – Incorporating traditional techniques and elements defined by classical ballet terminology, Interpretative would include neo-classical, contemporary, and lyrical.

**HIP HOP** – A dance form that is a component of the Hip Hop cultural movement that began among African American's in New York City in the early 1970's. Hip Hop is expressed through movements that are strong, energetic, grounded and rhythmic, incorporating various forms of dance such as; breaking, popping and locking.

**JAZZ** – Traditional jazz dance is based in the early American jazz years and has been influenced by the African and American culture. This dance form parallels classical technique, which can be seen in many of its movements, and can include Street Jazz, Stylized Jazz, Contemporary Jazz and themed pieces.

**LYRICAL JAZZ** – A form of Jazz dance based in jazz technique complimented by a strong classical or modern technique. The movements are flowing and lyrical in nature and the body is supple and fluid.

**MODERN** – A dance form based on the principles of modern techniques that incorporate space, force, weight and time. Modern may draw on the influences of recognized techniques of Graham, Limon and Cunningham.

**MUSICAL THEATRE** – A combination of dance, drama, and live vocals, a balance of the three must be shown throughout the performance. Material may be drawn from Broadway musicals, movies, or may be original creations. Lip syncing and voice-overs on soundtracks are NOT acceptable. Both, the “TITLE” of the piece and the ‘SOURCE’ must be provided for all Musical Theatre entries.

**NATIONAL** – A dance form of specific style, based on the traditions and cultures of a country, geographic region, or ethnic group.

**OPEN** – Reminiscent of the Vaudeville stage, this discipline can combine dance forms, drama and song in non-traditional or traditional ways. Dance is not necessarily the main focus of an Open entry; however it is used within the performance equally with the other disciplines being used.

Examples in the Open discipline are:

- Dance pieces that incorporate the unique movement characteristics of identifiable characters
- Non-categorized dance forms (i.e. ballroom dance, Bollywood)
- Multi-media and or interdisciplinary dance

**TAP** – A dance form using musical rhythms executed in shoes with metal taps on, coordinating head, and body and arm movements.

### **CLASSIFICATIONS**

Solo: 1 dancer

Duo: 2 dancers

Trio: 3 dancers

Small Group: 4 to 7 dancers

Large Group: 8 to 15 dancers

Line Group: 16 to 25 dancers

Production Number: 26 dancers and up

### **AGE CATEGORIES**

In solo classes, the age of the dancer will be determined by the age of the participant as of January 1, 2010. In all other classes, ages will be determined by the AVERAGE age of the participants as of January 1, 2010.

*A group with an average of 9.4 would be in the 9 YEARS & UNDER CATEGORY*

*A group with an average of 9.5 would be in the 11 YEARS & UNDER CATEGORY*

A reminder, that a birth certificate or another form of identification verifying age may be required at the request of Dance Manitoba.

7 years & under

9 years & under

11 years & under

13 years & under

15 years & under

17 years & under

19 years & under

25 years & under (Special Category)

26 years & over (Special Category)

Multigenerational –Where the range in age from the youngest to the oldest dancer is equal to or greater than ten (10) years.

### **NUMBER OF ENTRIES ALLOWED PER DANCER**

A participant may enter **ONLY ONCE** in an age category and class for a particular discipline. For example, a dancer may enter in a Jazz Small Group 13 years & under, and once in a Jazz Small Group 15 years & under.

### **TIME LIMITS**

Solo: 3 minutes                  Duo: 3 minutes                  Trio: 3 minutes  
Small Group: 4 minutes    Large Group: 6 minutes    Line Group: 6 minutes  
Production Number: 12 minutes

*PLEASE NOTE – Performances do not have to use the maximum amount of time.*

A festival session is created based on the times submitted on the entry form. For example, if there are 8 solo entries in a session and all 8 entries have put the maximum amount of time of 3 minutes, gives that session 24 minutes of performance time. The amount of the performance time is then doubled to create the remaining of the session. Submitting real performance times will greatly assist in helping build an accurate schedule.

- Timing starts at the commencement of the music OR the performers' movement on stage, which ever comes first.
- If the piece is an on-stage start, the Stage Manager must be informed at check-in. Timing will begin based on the cue given.
- Any pre-setting of prop(s) must be set as if in a blackout. If the pre-set is performed, then it would be included within the maximum time limit.

### **ENTRANCES**

All performers must enter the stage from the wings, and **ONLY THE WINGS**. No theatre seating / orchestra pit entrances allowed.

REMINDER – When rehearsing in studio, please rehearse the piece with the scrim and wings in mind. All entrances, exits and crossovers' should be rehearsed as such.

### **LIVE AND RECORDED MUSIC ACCOMPANIMENT**

#### **LIVE ACCOMPANIMENT**

- Use of live accompaniment must be clearly marked on your Dance Manitoba entry form.
- Only one accompanist per performance.
- Accompanists other than pianists may be refused at the discretion of the Executive Director of Dance Manitoba.
- All accompanists will play from the wings and will have the same stand by call as the performers.
- A piano will be available in the wings for all disciplines. The use of a piano must be clearly marked on the entry form.
- If the accompanist is required to be on stage during the performance, the accompanist will be considered a performer and the entry should reflect that in the category selected. Example: a solo dancer, with a flutist on stage would be entered as an Open duo.

#### **RECORDED ACCOMPANIMENT**

Audiocassettes and CD's are permitted. It is strongly recommended to have two copies; a performance copy and a rehearsal copy.

- Recorded music must be of CLEAR and HIGH QUALITY, and recorded at reasonable recording levels.
- Music must be submitted to the stage management 30 minutes prior to the start of their session. If the music is submitted is late, one point will be deducted from the entry's final mark.

### **LABELLING MUSIC, CASSETTES AND CD'S**

Music labels must be clearly marked with

- The session number, Title of piece, Discipline, Classification, Age category, School/studio/ group name.
- Example; Session 42 / All That Jazz / Musical Theatre, Solo, 17 years and under/XYZ Dance Academy
- Please do not use masking tape to label your music as it can jam the sound equipment
- If reusing the same recording for multiple sessions, the recording must be properly re-labelled.

## **CASSETTES**

- The music selection must be at the beginning of the tape
- Tapes must be cued and ready to play when handed to Stage Management
- No other music should be on the cassette
- Use a separate audiocassette for each entry

## **CD'S**

- Burned CD's are acceptable, but not all brands of CD's may be compatible with the sound equipment of the theatre, a back up cassette on hand is recommended.
- In the event a burned CD will not playback, the cassette will be played from equipment in the wings.
- The sound technician WILL NOT be responsible for cues or fades of music

## **PICK UP OF RECORDED MUSIC**

CD's and cassettes will be available for pick up at the music table throughout the festival. Any recordings that are not picked up by the end of the festival will be discarded.

## **COSTUMING AND COSTUME CHANGES**

- Costuming is optional
- Costuming must be age appropriate
- Powder based materials are not permitted

## **COSTUME CHANGES**

Any piece incorporating a costume change in the choreography MUST provide one supervisor and a maximum of two others to collect manage and control the placement of costume pieces before and after they are being worn to ensure safety in the wings and backstage at all times

- Throwing costumes pieces into the wings is NOT permitted
- A minimum of a body liner or bodysuit MUST be worn at all times in the backstage and onstage areas
- No resin allowed onstage
- Tap shoes are to be worn ONLY DURING PERFORMANCES
- Contravention of the costumes rules will result in a 5 mark deduction for each instance and the entry will not be eligible for scholarship or group choice awards and automatically be excluded from the Gala Concert

*Example: If a group piece with 5 dancers all use baby powder, their final mark will be deducted 5 marks per dancer, for a total deduction of 25 marks.*

## **PROPS & SCENERY - SCENERY IS NOT PERMITTED**

All props MUST be approved by the Executive Director of Dance Manitoba prior to the commencement of the Festival. Last minute props MAY NOT BE APPROVED.

All props must be:

- Assembled (if required) prior to arriving at the theatre.
- Are not allowed to be brought to the backstage / dressing room areas with the use of the elevator.
- Must be carried in and out of the theatre, on and off the stage by the dancers using the props. This is to ensure that the props can be handled and managed in a safely manner.
- Must be handled safely at all times
- If using a prop that has a pointy/sharp edge(s) or point(s), please rehearse holding those props with the pointy end down when backstage and when going on and off the stage
- No glassware or powder based props will be permitted.
- Props will not be provided by Dance Manitoba or the venue. NO EXCEPTIONS.
- Any prop pre-approved in principle but deemed unsafe for performance at the time of performance will not be allowed.

*Props are NOT allowed to be stored ANYWHERE in the theatre pre and/or post performance. They must be removed IMMEDIATELY post performance session.*

### **STAGE PROOFING PROPS**

- Props such as chairs and stools must have floor protectors
- Any prop that has glass must be removed. If using magnifying glasses, remove the glass lens or ensure that it is made of plastic.
- All containers **MUST** be empty.

Folding chairs are not recommended due to safety concerns but may be approved provided participants are aware that they use them at their own risk. Failure to abide by the rules governing props will result in the piece not being performed.

### **NUMBER OF DANCERS / REPLACEMENT OF A DANCER**

Regular entries must have the required number of dancers to meet their selected classification or they will not be eligible for scholarships or Adjudicator's Choice selections.

### **LOSS OF A DANCER DUE TO INJURY OR ILLNESS**

- Should an entry be missing a dancer due to injury or illness at the time of performance and does not change the classification, there will not be any change on how it is adjudicated or its eligibility status.
- Should the loss of a dancer at the time performance change the original entry it will not be eligible for Adjudicator's Choice or scholarships. For example, if a small group is becoming a trio, the trio is still performed at the scheduled time, and will be adjudicated as a Small Group. The piece will not be eligible for a scholarship as it was originally entered as a Small Group.

### **REPLACING A DANCER**

Should a dancer or teacher need to replace a dancer, s/he may do so. If the replacement dancer affects the standing of the original entry, for example, the average age of the group, the entry will not be eligible for scholarships or Adjudicator's Group Choice.

### **TIME LIMITS**

Time Limits apply to the original entry. Example: a Large Group performed with less than 8 dancers will be allowed the maximum amount of time for a large group as a courtesy, but will not be eligible for Adjudicator's Choice.

### **REPEATING A PERFORMANCE**

Repeat performances will be allowed ONLY AT THE DISCRETION OF THE ADJUDICATOR

### **STANDBY TIME AND DRESSING ROOMS**

- For the first session of each festival day, access to the dressing rooms will be 45 minutes to the commencement of the scheduled session.
- Standby time is one half hour (30 minutes) to the commencement of the scheduled session.
- Teachers/representatives are to report to Stage Management at the standby time.
- Due to restrictions on space availability dressing rooms may not be available until the standby time.
- Once the standby time has commenced, performers are to remain in the dressing room areas until Stage Management calls them to the backstage area.

### **LIGHTING AND CURTAINS**

- Lighting consists of a general white wash.
- Curtains will remain open at all times.
- The use of special equipment and lighting changes is not permitted.

### **ADJUDICATION OF ENTRIES**

Each entry will receive a written, verbal and recorded adjudication to assist in the further development of the performers dance technique and performance.

- Verbal adjudications take place at the end of each session with dancers on stage and will follow an ABA format.
- Student Choreography entries will have the choreographer and dancers on stage for the adjudication.
- Adjudications sheets will be available for pick up throughout the festival.
- Teachers' are the only individuals who may pick up the adjudication forms, and must have their TEACHER'S CARD, NO EXCEPTIONS.
- Recorded adjudications will be mailed directly to each studio/group.
- Dance Manitoba strongly encourages listening to the recorded adjudication before sharing with their students.

### **AWARDS, SCHOLARSHIPS, AND ADJUDICATOR'S CHOICE AWARD**

**AWARDS** – There are six levels of awards:

**Gold Honours 96-100**

**Gold 90-95**

**High Silver 86-89**

**Silver 80-85**

**Bronze 70-79**

**Merit 00-69**

There is no limit to the number of awards given in any class and session. For special categories, the awards will note their special status.

**NOVICE ENTRIES** have three levels of awards:

**Gold 87-100**

**Silver 76-86**

**Bronze 75 & under**

The adjudicators are responsible for all decisions regarding Scholarships and Adjudicator's Group Choices.

**The decisions of the adjudicators are final.**

Scholarships and Adjudicator's Group Choices do not necessarily reflect the highest marks given.

**SCHOLARSHIPS** – Scholarships will be awarded to Solos, Duos and Trios within the age categories of 7 years and under to 19 years and under.

- Scholarships are awarded to those whose talent, skill and appreciation for their art form was most evident to the adjudicator.
- The adjudicator selects the scholarship recipients based on the performers presented during the Festival sessions for each discipline.
- Scholarship funds are intended for the recipients' continued dance studies.
- The piece must have been entered as a Solo, Duo or Trio and have enough performers at the time of the performance in its scheduled session to qualify. (See "Numbers of Dancers").

There are six scholarships will be awarded per discipline;

- Three junior scholarships will be awarded to a solo, duo or trio performance within the age categories of 7 years and under to 13 years and under.
- Three senior scholarships will be awarded to a solo, duo or trio performance within the age categories of 15 years under to 19 years and under.
- A scholarship awarded to a duo or trio will be evenly divided between the performers.

### **ADJUDICATOR'S GROUP CHOICE**

- Adjudicator's Group Choice will be selected from Small, Large and Line Groups within the age categories of 7 and under to 19 years and under, and Multigenerational entries.
- The piece must have been entered as a Small, Large or Line Group and have enough performers at the time of the performance in its scheduled session to qualify. (See "Numbers of Dancers")

### **FESTIVAL GALA CONCERT**

The Gala Concert serves as the closing ceremony of the Manitoba Provincial Dance Festival. The Gala Concert will consist of the following:

- Scholarship Presentation – All scholarship recipients will be present for the opening of the Gala Concert for the scholarship presentation.

- One junior and one senior scholarship recipient per discipline will be selected by the respected adjudicator to perform in the Gala Concert.
- Adjudicator's Group Choice selections.
- Any schools/groups that have not been selected for an Adjudicator's Group Choice may enter a Small, Large or Line Group performance piece.
- Performers in the Gala Concert may watch portions of the show that they are not involved in, providing seating is still available and has not been allocated to the paying audience.
- Admission to the Gala Concert is by paid admission.

### **CODE OF ETIQUETTE**

Anyone who fails to follow the Code of Etiquette will be warned and advised to conduct themselves accordingly. Continual disregard for the Code of Etiquette will result in the individual AND/OR the individual's studio being **DISQUALIFIED** from further participation in festival at the discretion of Dance Manitoba.

Audience members not abiding by the Code of Etiquette will be asked to leave the premises immediately and may be barred from future attendance at Festival events.

### **ENTRY TO THE THEATRE DURING FESTIVAL SESSIONS**

- To respect theatre etiquette, and to be courteous to all present, audience members and all participants are to enter and exit the theatre **ONLY** when the auditorium doors **ARE OPENED** by the festival staff and festival volunteers.
- Teachers and performers **MUST** have their teacher or performer cards at all times in order to enter the theatre during regular sessions.
- Anyone without a teacher or performer card who wishes to observe the sessions must pay an admission fee.

Dance Manitoba will not be responsible for injury or loss of money or valuables. Smoking is not permitted anywhere in the theatre.

## **EXPECTED CONDUCT OF AUDIENCE MEMBERS**

### ***In the Theatre***

- Respect the venue.
- No feet on the seats.
- Food or drinks are not allowed in the theatre.
- No sitting in closed off areas.
- To ensure there is no disruption during festival sessions and to the patrons, the doors to the theatre will be opened by Festival staff and volunteers.
- Please turn off all cell phones and pagers.
- No recording devices OF ANY KIND will be permitted. This is to ensure the safety and privacy of the performers.
- All audience members should be treated with dignity and respect.
- No cat calls or talking during performances and adjudications.
- There will be no communication with the adjudicator.

### ***In the Lobby***

- Food and drinks are permitted in the lobby areas. Please clean up after yourselves.
- No raised voices in the lobby.
- All instructions given by the Festival staff, the Pantages Playhouse Theatre House Management, of the Festival Volunteers must be followed at all times.
- The balcony and the balcony lobby are off limits at all times.
- There will be no communication with the adjudicator.

## **EXPECTED CONDUCT OF PARTICIPANTS AND TEACHERS**

### **EVERYONE WILL RESPECT EACH OTHER'S PROPERTY**

Participants and teachers are expected to behave in a kind and courteous manner at all times. The Manitoba Provincial Dance Festival is a learning experience for all involved, and all individuals should treat each other with dignity and the respect that each person deserves. ANYONE found to be disrespecting the philosophy of the Manitoba Provincial Dance Festival, other participants or teachers may be asked to leave the festival venue immediately, with the possibility of not returning to any future festival events.

Each participating studio makes up the Dance Manitoba community, please value our community.

### ***In the Theatre***

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- Please turn off all cell phones and pagers.
- No recording devices OF ANY KIND will be permitted. This is to ensure the safety and privacy of the performers.
- All audience members should be treated with dignity and respect.
- No cat calls or talking during performances and adjudications.
- There will be no communication with the adjudicator.
- Costuming should NOT be visible in the theatre.
- Street shoes must be worn in the theatre.

### ***In the Lobby***

- Food and drinks are permitted in the lobby areas. Please clean up after yourselves.
- No raised voices in the lobby.
- All instructions given by the Festival staff, the Pantages Playhouse Theatre House Management, of the Festival Volunteers must be followed at all times.
- The balcony and the balcony lobby are off limits at all times.
- There will be no communication with the adjudicator.
- The lobby and the washrooms in the lobby will not be treated as dressing rooms.
- Costuming should NOT be visible in the lobby.
- Street shoes must be worn in the lobby.

### ***In the Backstage Areas (Wings, Dressing Rooms, Green Room, Korol Studio)***

- For the safety of all concerned, Stage Management and the staff of Dance Manitoba are in charge. All instructions given must be followed.
- Only those with a Performer, Teacher or Chaperone card will be permitted in the backstage areas.
- All participants are on stand-by 30 minutes prior to the beginning of their session. Once in stand-by mode, participants must remain in the dressing room area until called to the wings by Stage Management.
- Under fire regulations, hallways and doorways must be kept clear and free of clutter.
- Performers must not do anything that may damage the stage area, including flooring and the scrim, or endanger other performers. (i.e.: no liquids onstage, no baby powder, and no footwear that will damage the flooring)

### ***Backstage***

- No talking in the wings
- No food backstage
- No water backstage, in the wings, or in performances.
- One supervisor (teacher or chaperone) over the age of 18 must be present in the backstage areas to supervise their dancer(s) and to provide the necessary to Stage Management and to be on hand should any situation arise with respect to the performer(s) regardless of the performer(s) age(s).
- Dancers may not leave the back stage area without the permission of Stage Management.

### ***Dressing Rooms***

- Dressing room assignments will be posted at the registration table, in the Green Room and on all dressing room doors.
- The use of the dressing rooms is a privilege. Dressing rooms are to be shared properly and kept clean by all participants. Failure to do so will result in an immediate loss of dressing room privileges.
- Only teachers and designated chaperones (maximum 2 additional chaperones to assist with costume changes) will be permitted in the wings.

### ***Korol Studio***

- Those participants using the Korol Studio must share the space in a cooperative manner.
- The Korol Studio is provided for a brief warm up and a quick run through.
- The use of the space is not intended for full scale rehearsal of a performance piece.
- There is no official schedule for the use of the Korol Studio, and no group may “reserve” the space.
- Those failing to share the space will lose immediate rehearsal privileges.
- Participants are not to use the Korol Studio during the session in which they are performing.
- Tap shoes must be only worn on the dance floor or on the carpeted areas.
- In the event of workshops being scheduled in the Korol Studio, dancers may quietly warm up in the Korol Studio lobby. Check the workshop schedule for any potential conflicts and plan accordingly.

### **ENTRY TO THE BACKSTAGE AREAS AND THE THEATRE**

- All participants and teachers **MUST** have their performer or teacher cards with them in order to have access to the theatre and backstage areas (Dressing Rooms, Green Room and Korol Studio).
- Participants and teachers without their cards must pay for admission to observe sessions.
- Each entry will receive one chaperone card.
- Chaperone cards will be mailed directly to the studio(s)/groups.
- It is the responsibility of the studio director/owner to distribute their allotted chaperone cards.

### **PROGRAM ORDER**

The program will proceed normally as outlined in the printed festival program. However, Dance Manitoba reserves the right to alter the order of the program if necessary to accommodate unforeseen circumstances.

### **WORKSHOPS**

- All attempts are made present workshops in Ballet, Modern, Hip Hop, Jazz and Lyrical, Musical Theatre and Tap.
- All attempts are made to schedule workshops outside of the Korol Studio. However, some workshops will occur in the Korol Studio. Please check the schedule and plan accordingly.
- Age categories for workshops are Junior (9-13) and Senior (14 and over).
- Workshops are 60 minutes in length.
- Dance Manitoba individual and youth members receive \$2.00 off the \$10.00 workshop fee, a valid Dance Manitoba membership card must be presented.
- Participants who register for two workshops may register for a third workshop at no charge.
- Workshops may be open for observation at the discretion of the adjudicator.
- No 'reserving' spots for workshops, participants **MUST** pay at time of registration.
- Participants do not have to participate within the festival to register for the workshops.

### **VISUAL RECORDINGS**

*Visual recording of festival sessions and the festival gala by any outside recording devices is not permitted.* The Manitoba Provincial Dance Festival is a public event, and Dance Manitoba can not monitor the use of individual camera/recording devices. This policy is to provide a safe environment and to respect the privacy of all of the performers.

- **Dance Manitoba will provide the option to purchase visual recordings of solos, duos or trios ONLY.**
- All of the performers in a solo/duo or trio must consent to the recording to take place. If consent is not given, the video camera will **NOT** be turned on for that given performance. Order forms will be mailed to the participating studios with the return of the entry forms. Order forms will also be available in the lobby during the festival.
- Recordings will be mailed directly to the studio director/owner to distribute the recordings.

Anyone found in the theatre during the festival sessions of the Gala with any type of recording equipment will be asked to relinquish their equipment to the festival staff and or volunteers. Equipment will be kept in a locked area to be returned upon exiting the theatre premises. Anyone refusing to relinquish their equipment will be asked to leave the theatre immediately. **PLEASE SHARE AND EXPLAIN THIS POLICY WITH ALL OF THE PERFORMERS, TEACHERS, and PARENTS/GUARDIANS.**

### **VOLUNTEERS**

- **Each independent/school/group is asked to provide one volunteer for one volunteer shift for each block of entries.**
- A block of entries is defined as "1 to 5 entries".
- A volunteer shift will be a **MINIMUM** of four hours in duration.
- Any independent/school/group not meeting their requirement of volunteer shifts will be assessed an administrative fee of \$30 per volunteer shift missing.
- Independent/school/groups who need to be levied this fee in multiple years may be refused participation in subsequent Festivals as determined by the Board of Directors of Dance Manitoba.

**INSTRUCTIONS FOR ALL PERFORMERS AND TEACHERS WILL BE SENT DIRECTLY TO  
THE DIRECTOR/OWNER/CONTACT PERSON ONCE THE ENTRY FORMS HAVE BEEN  
PROCESSED.**

**DEADLINE FOR ENTRIES IS  
FRIDAY, FEBRUARY 26, 2010 5 PM**